

Prairie View A&M University  
Whitlowe R. Green  
College of Education  
Department of Curriculum and Instruction

Faculty Meeting Minutes  
January 23, 2008

Faculty in Attendance

Mr. Willie Adams  
Dr. Clarissa S. Booker  
Dr. Douglas M. Butler  
Dr. Judith Hansen  
Dr. Debra J. Johnson (DJ)  
Dr. Kaarin Perkins

Call to Order

Dr. Douglas Butler called the meeting to order at 1:15 p.m.

Review/Approval of Minutes (January 16, 2008)

Faculty reviewed the minutes. Dr. Booker commended Dr. Johnson on written faculty minutes. Dr. Hansen motioned to accept minutes as amended. Dr. Perkins seconded the motion. The motion was carried.

Committee Reports

Dr. Butler reported he had made contact with department heads regarding the degree plans (DP). Dr. Kenneth Howell would meet with committee to discuss Social Studies DP on January 23, 2008 at 3:00p.m. Dr. King and Dr. Foster would meet on Friday, January 25, 2008 to discuss the Math DP.

Dr. Booker shared standards assessed for English Language Arts and Reading (4-8) and Generalist EC-4. She pointed out that 40% of the Generalist EC-4 (TExES) was dedicated to Reading. 67% of the English/Language Arts (TExES) was dedicated to Reading.

Dr. Booker suggested that prerequisites from various departments not be placed in the degree plans without questioning why the placement and not without contacting the Department of Curriculum and Instruction.

### Unfinished Business

- Drs. Johnson and Hansen expressed concern regarding True Outcomes; students were unable to access T.O. to complete resumes. Dr. Butler will address the concern with Dr. Phelpery.
- Course alignment—Dr. Butler reiterated aligning courses with standards and class “activities”. Drs. Booker and Johnson reiterated the need for a consultant to assist in the alignment of a matrix in content areas. Dr. Butler will present the need to Dr. Yates.

### New Business

- Student Orientation Seminar—Mr. Adams announced that the seminar would be held in University College Theatre on February 13, 2008 from 2:00-4:00. There will be an agenda at next faculty meeting.
- Advising—Dr. Butler requested that faculty carefully advise students in accordance with their specific degree plans.
- Office hours—Please post office hours.

### Other

Dr. Booker reported that Panther Land Day on the Hill to be held in February (Saturday morning). Dr. Perkins will assist. There is a need for student ambassadors, and a need for tee shirts. Mr. Adams has a contact for tee shirts. Dr. Booker also addressed contributing a \$1.00 to the courtesy fund for Jerelyn Mosley. She also suggested hosting a reception for Drs. Yates and Phelpery.

There being no further business of the faculty, Dr. Hansen motioned the closing of the meeting. Dr. Booker seconded the motion.

Respectfully submitted,

January 30, 2008

Debra J. Johnson (DJ), PhD